



Budget & Finance Committee Meeting

Monday, May 6, 2024, at 12 pm at the Town Office
Summary Minutes

The meeting was called to order at 12:10 pm. Present were: B. Schashek, M.C. Bradley, and J. Harris.

The Budget & Finance Committee confirmed that our goal is to meet on a monthly basis to address committee business in a timely manner.

Old Business

- **Reclassifications updates.** Budget and Finance will try to have the Treasurer attend the June B&F meeting (Monday, June 3) to discuss reports as the end of the budget year is rapidly approaching.
- **Preparation for the May 9, 2024, Budget Second Reading and Vote.** The committee confirmed we are prepared for the Town Council meeting, although we will vote on fees, taxes, and meals tax prior to voting on the actual budget. This will require a reordering of items as listed on the draft agenda.

New Business

- Budget and Finance will focus on getting the FY 2023 - 2024 records in order with the Treasurer.
- Budget and Finance plans to review current financial policies and procedures following the start of the new fiscal year.

The meeting adjourned at 12:30 pm.