



Laurel Taylor <ltaylor@town.irvington.va.us>

Transient Occupancy Tax form and website question

Chris Henley <chris@millcreekgeek.com>

Mon, Dec 4, 2023 at 10:39 AM

To: Laurel Taylor <ltaylor@town.irvington.va.us>

Cc: Julie Harris <jharris@town.irvington.va.us>

Good morning Laurel!

You're correct about the online form that's available. The one that is currently posted online and folks are using will need the town's name added to the drop-down, and maybe percentage will automatically be filled in - you just need to find out who's hosting it, I couldn't tell from the attached document. There's likely going to be a charge for adding the town to their online document too.

We can incorporate the form as you've laid out into the site, and it will be submittable online like the others we've built, so no more forcing them to print it & sign it & (e)mail it back to the town. This leads to a question we have about the signature area, we'll need to add another plugin for the page if the town wants the capability to capture user-drawn signatures, or "eSignatures". We can alternately add the "*by checking here, you claim to be electronically signing this document*" verbiage and checkbox like the other forms we created. I believe that needs clarification from the BLC or attorney as to which the town should use - if a checkbox & agreement is good enough, or if a captured digital signature image is needed.

You still will be able to post meetings and document links, not as similar as what you're used to in Wix, which was fairly time consuming for you. It's going to be a little learning curve, but I believe you'll be able to adjust & save yourself a good bit of time in the long run. There were a couple of options for accomplishing this on Wordpress, and choosing the right plugin that would best suit the town's needs led to a change on the back-end side of the site, so more work's been focused there than on the front-end (live pages or posts).

I'll let you know when the updates are loaded to the online server for the select crew to review at irvingtonva.gov -- remember, if anyone wants to view it and can't access the site, we need their public IP address to add to the firewall to let them through.

Thanks, be in touch soon.

Chris

[Quoted text hidden]

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