



## Agenda for Budget & Finance Committee Meeting

Wednesday, November 1, 2023, at 4:15 pm at the Town Office

1. Call to Order
2. Roll Call
3. Public Comment - Allow any members of the public to express any questions or concerns about the budget or financial status of the Town
4. New Business
  - a. Discussion about possibility and utility of a standing monthly meeting
  - b. Setting common expectations about the budget process including monthly reviews of financial documents and language for discussing budget and financial elements
  - c. Potential revisions needed to the current operating budget file, accounts charged for expenditures recorded to date, and the current capital budget file
    - i. Identification of suggested revision, rationale for revision, what would be changed
    - ii. Do any revisions require amending the budget? or are they revisions that will make it easier for all to understand the financial situation and no official amendments are needed?
5. Adjourn